



TUITION & FEES CONTRACT

2010 - 2011 School Year

ANNUAL TUITION SECTION (Non-Refundable)

Jr.K-8th Grade: \$5,400 (Oldest Student) \$5,200 (Each Additional Student)

9th Grade: \$6,400 (All Students)

- ◆ Includes all Textbooks and teaching materials.
- ◆ Non-Refundable
- ◆ Jr. K is full days and available for children who will turn 4 by September 1st.

Tuition Guarantee Insurance Plan: \$250 (Each Student)

- ◆ Not required if tuition is paid in full prior to first day of school
- ◆ Automatically required if tuition is paid in two or more payments
- ◆ Due in full with first payment (See payment plan options)

I/we, by signing below, individually agree to be financially accountable and responsible for all tuition, fees, and/or charges stated in this Annual Tuition section as they apply to my enrolled child(ren), as well as to pay these fees by the stated due date elsewhere in this contract. I/we have read this section carefully and hereby agree to all its terms, financial obligations, and conditions. By signing below, we are obligating ourselves, individually, to abide by the terms and conditions as set forth in this contract as established by Jordan Christian Academy.

Father/Guardian Signature

Mother/Guardian Signature

Date

ONE TIME FEES (Non-Refundable)

Application Fee: \$125 (Each Student)

- ◆ Must accompany application
- ◆ Covers cost of application processing

ANNUAL FEES SECTION (Non-Refundable)

Registration Fee (Due Each Year): \$250 (Oldest Student) \$225 (Additional Students)

- ◆ Covers annual costs of enrollment including directories, parent and student handbooks, consumable texts, classroom supplies, awards, ceremonies, counseling programs, etc.

I/we, by signing below, individually agree to be financially accountable and responsible for all tuition, fees, and/or charges stated in this Annual Fees section as they apply to my enrolled child(ren), as well as to pay these fees by the stated due date elsewhere in this contract. I/we have read this section carefully and hereby agree to all its terms, financial obligations, and conditions. By signing below, we are obligating ourselves, individually, to abide by the terms and conditions as set forth in this contract as established by Jordan Christian Academy.

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OPTIONAL COSTS SECTION

After School Care:

\$ 7 Flat Rate (M/T/TH/F)

\$10 Flat Rate (WEDS and Other Minimum Days)

- ◆ Available from 3:05-5:30pm, M/T/TH/F and from 1:05-5:30pm, WEDS.
- ◆ These flat rate charges apply to each day the After-School Care service is utilized, regardless of the length of time the student is there on any given day.
- ◆ Will be billed on the first of each month based upon the number of days used the previous month(s) (billing cycle is the 26th of one month through the 25th of the following month.)
- ◆ For every minute your child remains in ASC past 5:30pm, there will be a \$1.00 per minute charge applied to your account. (Students will be in the office after 5:30pm.)
- ◆ Each account balance that is not paid in full by the 7th of each month will be charged a \$50 late fee, regardless of the amount due.

Hot Lunch:

\$4 Per Lunch

- ◆ Available Monday through Friday
- ◆ Flat rate of \$4 per lunch, paid for in advance on a monthly basis.
- ◆ Late orders or orders submitted without accompanying payment will not be accepted.
- ◆ Refunds/credits are not given for students who are absent on days when hot lunches were ordered.

I/we, by signing below, individually agree to be financially accountable and responsible for all tuition, fees, and/or charges stated in this Optional Costs section as they apply to my enrolled child(ren), as well as to pay these fees by the stated due date elsewhere in this contract. I/we have read this section carefully and hereby agree to all its terms, financial obligations, and conditions. By signing below, we are obligating ourselves, individually, to abide by the terms and conditions as set forth in this contract as established by Jordan Christian Academy.

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PAYMENT INFORMATION SECTION

PAYMENT OPTIONS - CHECK THE BOX OF YOUR CHOICE:

Payments are due in the office on the **1st of each month** and Jordan Christian Academy will not refund tuition or cancel unpaid obligations if your child withdraws for any reason during the academic year.

- Payment In Full – Must be received prior to the first day of school (*No Tuition Insurance Required*)
- 10 Payments WITH Tuition Insurance (1st payment due prior to start of school; [Sept – June]) *
- 11 Payments WITH Tuition Insurance (1st payment due August 1st; [Aug – June]) *
- 12 Payments WITH Tuition Insurance (1st payment due July 1st; [July – June]) *

***See Late Payments section**

I/we, by signing below, individually agree to the above payment option selected, and to be financially accountable and responsible for all tuition, fees, and/or charges stated in this Payment Information section as they apply to my enrolled child(ren), as well as to pay these fees by the stated due date elsewhere in this contract. I/we have read this section carefully and hereby agree to all its terms, financial obligations, and conditions. By signing below, we are obligating ourselves, individually, to abide by the terms and conditions as set forth in this contract as established by Jordan Christian Academy.

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PAYMENT METHOD AND DUE DATES

ACCEPTABLE METHODS OF PAYMENT:

- Cash, Check, Money Order, or *Credit Card (*fee applies)
- A 5% fee will be added to each credit or debit card payment made. (Fee is 5% of the total amount being paid. [Example: Payment due = \$50; 5% Fee = \$2.50; Total Charged to Card = \$52.50])
- A \$35 fee will be automatically charged for any NSF returned check, plus you will be responsible for all bank fees and charges incurred as a result. The option of paying by check will be eliminated if repeat NSF notices are received.
- All payments are to be hand-delivered to the office or mailed. Payments sent through Memo Books will not be accepted and will be returned to you.

PAYMENT DUE DATE:

- All monthly account balances (including tuition payments) are due on the 1st of each month.

LATE PAYMENTS:

JULY–SEPT: If account balance payment in full is not received in the office **PRIOR TO THE FIRST DAY OF SCHOOL**, a **late fee of \$50** will automatically be charged to your account, regardless of the balance due, **AND** all students associated with your account will **automatically be SUSPENDED and unable to start school** (nor participate in any school functions) until the account is brought current, including payment of all late fees and other charges incurred.

OCT-MAY: If account balance payment in full is not received in the office (by 12:00pm) by the **SEVENTH (7th)** day of each month in which it is due, a **late fee of \$50** will be automatically charged to your account, regardless of the balance due amount. (If the 7th falls on a weekend, payment is due by 12:00pm the Friday prior).

If account balance payment in full, *including the late fee*, is not received in the office (by 12:00pm) by the **NINTH (9th)** day of each month in which it is due, all students associated with your account will **automatically be SUSPENDED** at the end of that day and not allowed to return to school (or participate in any school functions) until the account is brought current, including payment of all late fees and other charges incurred. (If the 9th falls on a weekend, payment is due by 12:00pm the Monday following).

JUNE ONLY: If account balance payment in full is not received in the office (by 12:00pm) by the **FIFTH (5th)** day of the month in which it is due, a **late fee of \$50** will be automatically charged to your account, regardless of the balance due amount, **AND** all students associated with your account will **AUTOMATICALLY BE SUSPENDED** at the end of that day and not allowed to return to school (or participate in any school functions) until the account is brought current, including payment of all late fees and other charges incurred. (If the 5th falls on a weekend, payment is due by 12:00pm the Friday prior).

I/we, by signing below, individually agree to be financially accountable and responsible for all tuition, fees, and/or charges stated in this Payment Method and Due Dates section as they apply to my enrolled child(ren), as well as to pay these fees by the stated due date elsewhere in this contract. I/we have read this section carefully and hereby agree to all its terms, financial obligations, and conditions. By signing below, we are obligating ourselves, individually, to abide by the terms and conditions as set forth in this contract as established by Jordan Christian Academy.

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